The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution	Shri Shankaracharya Mahavidyalaya			
1.2 Address Line 1	97/2, Near Shri Shankaracharya Technical Campus Besides Petrol Pump			
Address Line 2	Junwani			
City/Town	Bhilai Nagar			
State	Chhattisgarh			
Pin Code	490 020			
Institution e-mail address	ssmbhilai@yahoo.co.in ssmbhilai@hotmail.com			
Contact Nos.	0788-2284822, 2220467			
Name of the Head of the Institution:	Dr. Raksha Singh			
Tel. No. with STD Code:	0788-2241313			
Mobile:	98262-31391, 78697-83398			

Name of the IQAC Co-ordinator:	
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Mr. Sandeep Jashwant

Mobile:

96916-3413, 75660-12286

IQAC e-mail address:

ssmviqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

CHCOGN 12755

1.4 NAAC Executive Committee No. & Date:

EC(SC)/04/RAR/38 dated 10-12-2014

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.ssmv.ac.in

Web-link of the AQAR:

www.ssmv.ac.in/NAAC details /AQAR 2014-2015

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+		21-05-2006	21-05-2011
2	2 nd Cycle	В	2.59	10-12-2014	09-12-2019

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

01/07/2006

1.8 AQAR for the year:

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

 ii. AQAR 2012-13 Submitted to NAAC on 10/04/2014 iii. AQAR 2013-14 Submitted to NAAC on 09/09/2014 iv. AQAR 2014-15 Submitted to NAAC on 24/11/2015
1.10 Institutional Status
University State x Central x Deemed x Private x
Affiliated College Yes V No x
Constituent College Yes No v
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes No v
(eg. AICTE, BCI, MCI, PCI, NCI)
Type of Institution Co-education Women Women
Urban V Rural Tribal
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing ×
1.11 Type of Faculty/Programme
Arts V Science V Commerce V Law PEI (Phys Edu)
TEI (Edu.) Engineering Health Science Management v
Others (Specify) BCA and M.Sc. (Computer Science)
1.12 Name of the Affiliating University (for the Colleges) Pt. Ravishankar Shukla University, Raipur, Chhattisgarh

i. AQAR 2011-12 Submitted to NAAC on 02/01/2013

1.13 Special status conferred by Central/ State Govern	ment UGC/0	CSIR/DST/DBT/ICMR	etc
Autonomy by State/Central Govt. / University	×		
University with Potential for Excellence	×	UGC-CPE	×
DST Star Scheme	×	UGC-CE	×
UGC-Special Assistance Programme	×	DST-FIST	×
UGC-Innovative PG programmes	×	Any other (Specify)	×
UGC-COP Programmes 2. IQAC Composition and Activities	×		
2.1 No. of Teachers	06		
2.2 No. of Administrative/Technical staff	02		
2.3 No. of students	04		
2.4 No. of Management representatives	01		
2.5 No. of Alumni	02		
2. 6 No. of any other stakeholder and community representatives	01		
2.7 No. of Employers/ Industrialists	Nil		
2.8 No. of other External Experts	02		
2.9 Total No. of members	18		
2.10 No. of IQAC meetings held	02		

2.11 No. of meeti	ngs with various stakeholders: Faculty 01 Non-Teaching Staff 01
Students 01	Alumni 01 Others Nil
2.12 Has IQAC rec	eived any funding from UGC during the year? Yes No
If yes, m	nention the amount
2.13 Seminars and	Conferences (only quality related)
(i) No. of Sen	ninars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos.	03 International National 02 State 01 Institution Level
	National levelWorkshop:-
(ii) Themes	1. Charitra Nirman AvamVaiktitva Vikas
	State- levelWorkshop:
	1. ICTACT Entrepreurship Training Programme for NSS officers' of Chhattisgarh State by ICT Academy of Tamilnadu, An initiative by Govt. of Tamilnadu & Industry under RGNIYD.
	National Seminar:-
	1. Aadhunik Samaj Aur Nari Samman

2.14 Significant Activities and contributions made by IQAC

- Channelized quality improvement by creating ICT infrastructure.
- Emphasizing faculty: student ration throughout the year
- Financial support to the students by obtaining government and other PSU's scholarship.
- Consistent encouragement and facilitation to the teachers for quality research publication and innovative research projects.
- Awarded 1st Rank With 96% Marks in Piac (Performance Index for Affiliated Colleges) By Pt. Ravishankar Shukla University, Raipur out of 259 Private Colleges and College Received Certificate and Shri B. L. Pande Memorial (Former VC) Running Trophy for the same.
- Awarded BEST NSS UNIT OF THE STATE among 1100
 NSS Units functional in various colleges of the state.
- Shri Shankaracharya Mahavidyalaya Junwani, Bhilai is also awarded with ISO 9001:2008 Certificate from SGI Management Pvt. Ltd.
- PRERNA TEACHERS' ASSOCIATION run by faculty members of Shri Shankaracharya Mahavidyalaya Junwani, Bhilai is now REGISTERED under CHHATTISGARH SOCIETY REGISTRATION ACT, 1973 (Under Subsection 44) on 08/10/2015
- Ensuring the quality of academic by getting feedback of students /Alumni/Parents
- Organization of awareness workshops on contemporary topics.
- Encouraging and providing opportunities to students for co-curricular and extra- curricular activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

Plan of Action	Achievements
Formulation and extensive implementation of academic calendar as per university norms	Academic calendar for the year has been followed as per university guidelines and it was meticulously observed.
Planning the organizing	Women cell, IQAC, Education, NSS, Commerce,
Seminars/Workshop/Guest	Mathematics, Management, Computer Science and
lecture/Symposium at	Biochemistry department conducted workshop in
national levels.	national/college/ state level.
Planning of study tours	Management students were taken to the Coca-Cola
Industrial visits and field	Bottling Plant at Sirgitti Bilaspur C.G. and Botany
trips	students were taken to the Mushroom Training Centre,
	Jamul Bhilai, visit to Historical Monument Nagpura,
	Durg and Collection of Local Flora and Use of Bio-
	fertilizers in village Talpuri bhilai.
To accelerate recruitment process for vacant teaching	The teaching and nonteaching vacancies have been filled up to a great extent.
and non teaching posts. Exploration of research	Encouragement to the teachers to undertake research
prospects	projects, present papers organized national,
	international academic conferences and workshops.
	TWENTY FIVE research papers have been published
	by the faculty members in reputed National and
	International Journals
To encourage the students	TWENTY TWO students from various streams
to involve in sports activity	participated and represented in All
section of the sports were the	India/University/National/State/District Level in Chess,
	Football, Table-Tennis, Volleyball, Hockey, Boxing,
	Soft-ball, Badminton and Cricket.

^{*} Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes V No
Management v Syndicate Any other body
Provide the details of the action taken
 Different academic programmes such as workshops and various national level seminars have been planned to enhance knowledge of students and faculties.
 Various competitions, social awareness programmes and other community services have been planned and executed.
 Different infrastructure developments have been planned and improved like separate additional director's room, maintenance room, staff room, Visitor's room, NCC, NSS room and HR room.
 Placement cell have been strengthened to provide career guidance to the students by arranging aptitude test and inviting companies for campus interview and in the present session a total of fourteen companies has visited the campus and a total of forty seven students has been placed till date.
• There are twenty four different committees caters to the need of student and staff of the college to implement different activities which monitors performance of students in the curricular and extracurricular activities at university, national, international level.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	06		06	
UG	12		12	02
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	18		18	02
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Open options

(ii) Pattern of programmes:

Pattern	Number of programmes			
Semester	06 (BBA, M.A. English, M.Com. M.Sc.(C.S, Microbiology, Mathematics)			
Trimester				
Annual	12 (B.Com. Plain, B.Com. with Computer Application, B.Sc. PCM, Computer Science, Electronics, Microbiology, Biochemistry, Biology, Biotechnology, BCA, B.Ed., M.Ed.)			

1.3 Feedback from stakeholders*	Alumni	v Parents	5 v	Employers	v Stud	dents	√
(On all aspects)				L		<u> </u>	
Mode of feedback :	Online	▼ Manual	٧	Co-operating	g schools (for PEI)
*Please provide an analysis of the fe	edback in th	he Annexure					
1.4 Whether there is any revision/	update of re	egulation or sy	llabi, if	yes, mention	their salie	ent aspec	ets.
	N	No					
1.5 Any new Department/Centre in	ntroduced	during the year	. If yes.	, give details.			
	N	No					

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors/Reader	Professors	Others
35	34	01		1

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Associate Professors Professors		Professors C		Others		Total			
R	V	R	V	R	V	R	V	R	V
07	42	01	-	-	-	-	-	08	42

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

55

22

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		01	
Presented papers	02	54	
Resource Persons		01	03

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
 - Model based teaching.
 - Visual aids such as DLPs are used to facilitate teaching and learning.
 - Industrial visits, excursion and Educational tour are provided to understand the academic programmes.
 - Case study based learning is adopted.
 - Problem solving and innovative solution based approaches.

2.7 Total No. of actual teaching days during this academic year

175

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Multiple Choice Questions

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06	-	-
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students	Division					
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %	
B.ComI	467		5.35	38.76	14.78	58.89	
B.ComII	192		11.57	70.25	13.22	95.04	
B.ComIII	352		16.19	55.4	3.69	75.28	
B.ScI	140		29.31	70.68	57.86	41.42	
B.ScII	35		17.64	82.35	-	80	
B.ScIII	63		26.67	73.33	-	95.24	
BCA - I	47		10.63	29.79	-	40.4	
BCA - II	23		95.65	-	-	95.65	
BCA - III	16		87.50	-	-	87.5	
BBA - I Sem.	117		14.53	72.65	_	87.18	
BBA - III Sem.	64		37.50	57.81	_	95.31	
BBA - V Sem.	70		45.72	54.28	-	100	
B.Ed.	195		92.90	7.09	-	72.31	
M.Ed.	39		71.88	28.13	-	82.05	

M.Com I Sem.	105	23.80	76.02	-	100
M.Com III Sem.	70	11.43	88.57	-	100
M.A. (Eng.) I Sem.	14	14.29	85.71	-	100
M.A. (Eng.) III Sem.	08	50	25	25	100
M.Sc. (Comp. Sc.) I Sem.	14	71.42	14.28	-	85.71
M.Sc. (Comp. Sc.) III Sem.	11	90.90	-	-	90.90
M.Sc. (Maths) I Sem.	27	28.57	92.59	-	100
M.Sc. (Maths) III Sem.	28	67.85	32.14	-	100
M.Sc. (Micro.) I Sem.	07	28.57	71.42	-	100
M.Sc. (Micro.) III Sem.	03	100	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Course wise feedback is collected from students in order to analyse the level of teaching and understanding
- Internal/external marks are analysed and poor performance students are identified to provide further guidance to improve their performance.
- Meeting have been conducted with parents as well as students to redress the grievances.
- College development council has been formed which regularly monitors all the important issues related with IQAC.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher Courses	02
UGC – Faculty Improvement Programmes	-
HRD programmes	01
Orientation programmes	
Faculty exchange programmes	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	07
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily	
Administrative Staff	06	23		20	
Technical Staff	04	09		07	

Criterion - III

3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
 - By organising various Workshop, Seminars and Conferences on emerging issues.
 - Motivating students to publish articles/papers to the reputed journals
 - Motivating students to carryout projects in the emerging area of industry and social aspects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	10	-	08	
Outlay in Rs. Lakhs	12,90,000.00	-	22,90,000.00	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	18	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.3	Details	on impact	factor of	publications:	
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Range	0-6	Average	3.2	h-index		Nos. in SCOPUS	
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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects		UGC CRO Bhopal	22,90,000.00	15,90,000.00
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published	d i) With ISBN No.	02 Chapters	in Edited Books	
3.8 No. of University Dep	ii) Without ISBN No.			
	UGC-SAP x	CAS x	DST-FIST [×
	DPE x		DBT Scheme/funds [×
3.9 For colleges	Autonomy x INSPIRE x	CPE x CE x	DBT Star Scheme [Any Other (specify) [×
3.10 Revenue generated th3.11 No. of conferences/se	·	Nil nized by the Institution	on	

Level	International	National	State	University	College
Number		03(Seminar			
		and			
		Workshop)			
Sponsoring		ICT Academy			
agencies		of Tamilnadu,			
ageneres		Govt. of			
		Tamilnadu &			
		Industry			
		under			
		RGNIYD			

			KGNIYD				
3.12 No. of fac	culty served a	s experts, chairpe	rsons or resou	ce persons	05		
3.13 No. of co	llaborations	Intern	ational 02	National	02	Any of	ther
3.14 No. of lin	kages created	during this year					
3.15 Total bud	get for resear	ch for current yea	ır in lakhs:				
From Fund	ing agency	22,90,000.00	From Manage	ement of Un	niversity/C	College	10,00,000.00
Total [32,90,000.0	0				-	

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
riational	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

 $3.17~\mathrm{No.}$ of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
05					05	

3.18 No. of faculty from the Institution who are Ph. D. Guides	07
and students registered under them	22

3.19 No. of Ph.D. awarded by faculty from the Institution 06
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) JRF
3.21 No. of students Participated in NSS events:
University level × State level 07
National level 04 International level ×
Institute level 86
3.22 No. of students participated in NCC events: University level State level National level International level Internatio
Institute level
3.23 No. of Awards won in NSS:
University level × State level 01
National level × International level ×
3.24 No. of Awards won in NCC:
University level × State level
National level 10 International level x
3.25 No. of Extension activities organized
University forum × College forum 18
NCC 05 NSS 29 Any other 01

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Various extension activities based on social relevances have been planned and executed by our Women cell, Rotaract Club, Prerna Teachers' Association, Eco Club and NSS and NCC unit.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6327.53Sq.m	-	Management	6327.53Sq.m
Class rooms	30	-	Management	30
Laboratories	10	-	Management	10
Seminar Halls	01	-	Management	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	921	82	Management	1,003
Value of the equipment purchased during the year (Rs. in Lakhs)	1,02,73,347.00	15,98,470.00	Management	1,18,71,817.00
Others				

4.2 Computerization of administration and library

- Online accounting software system is installed in the student section of the college for the smooth functioning of the office work.
- The Library processes have been strengthened with latest computer system and internet facility in the Library.

4.3 Library services:

2013-2014	2014-2015

	E	Existing		vly added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	23,887	52,77,774.19	43	46,954	23,930	53,24,728.19	
Reference Books	1,612	7,11,004.6	23	16,661	1635	7,27,665.6	
e-Books			-	-			
Journals	38	#64,435.00	11	25,450	49	89,885.00	
e-Journals			-	-			
Digital Database			-	-			
CD & Video	850		-	-	850		
Others (Magazine)	17	#13566.00	-	-	17	#16,487.00	

Total Value of Journal/Magazine is change due to increased in the cost of Subscription rate .

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	118	03	02	20		07	36	
Added								
Total	118	03	02	20		07	36	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Faculty development, orientation and workshop have been conducted for the faculty members to enhance knowledge on technology up gradation. Special programme for internet access was conducted for the staff members.

4.6 Amount spent on maintenance in lakhs:

i) ICT 1.70574

ii) Campus Infrastructure and facilities 6.7524

iii) Equipments 0.065

iv) Others 0.65486

Total: 9.178

Criterion – V 5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
 - Information Support: Two way support to the students are given, the academic planner that includes details of syllabus, departmental activities, college rules and regulations and academic calendar is one of the information source to every student in addition this facility. Another information support is academic that facilitate the students in acquiring knowledge of the subject. This support is made of well qualified and institutional experienced faculty of our college.
 - Financial Support: Full support is given to every student to get their state and central
 government scholarships and freeship is provided to deserving EWS, sports person with
 proven track record at various levels and other financial aids from various funding
 agencies.
 - Library, Career guidance and counselling appropriate services through women cell, Rotaract Club and Prerna Teachers' Association, Eco Club, NSS and NCC activities.
- 5.2 Efforts made by the institution for tracking the progression
 - To ensure the Information Support the information support to students the recruitment of staff is being done in support with university guide line. Seminar/Workshop and conferences are conducted in regular intervals to ensure the development of staff teaching proficiency
 - To ensure the financial support student are encouraged to avail scholarships from various agencies like State/Central Government and proceed further in this regard.
 - Our trust is also contribute to ensure and track this support given to the student and tries to feel the gap if found.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1934	339		

(b) No. of students outside the state

01

(c) No. of international students

01

N / a.a.

No	%
1236	54.38

Women

No	%
1037	45.62

	Last Year (2013-14)						T	his Ye	ar (201	14-15)	
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1386	135	151	525		2197	1378	146	154	563	32	2273

Dropout % : **6.76%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Classes are conducted for various competitive examinations like Pre-B.Ed., UGC NET/SET, MAT.

Apart from this, special coaching is conducted on a regular basis for UG and PG students on various subjects.

No. of students beneficiaries

21

5.5 No. of students qualified in these examinations

NET	SET/SLET	 GATE	CAT	
IAS/IPS etc	 State PSC	 UPSC	 Others	11

- 5.6 Details of student counselling and career guidance
 - To facilitate the needs of the students, an induction programme is conducted for the fresher's at the entry level to know the basics of higher education.
 - The Yoga and Meditation sessions help the students to keep them physically and mentally fit. **International Yoga Day** was celebrated on **21**st **June 2015** followed by a camp of fifteen days for the staff and student's of the college.
 - Career Guidance and Placement Cell provides guidance and counselling to the students regarding higher studies and employment.
 - Placement Cell arranges campus interviews for placement in various organizations.
 - The students are encouraged to exhibit their skills and talents through various academic association and the magazines published by the departments and the college.
 - Guest Lecture on guidance and counselling by various experts from the region.

No. of students benefitted

179

5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
14	364	46	01

	5.	8	Details	of	gender	sensitization	programmes
--	----	---	----------------	----	--------	---------------	------------

 Guest lecture on Women Empowerment, Women's 	s Right
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Skit on Puppet Dance

5.9 Students Activities

- Organized a Movie, Video Clipping Show. National Seminar on "Aadhunik Samaj aur Nari Samman"
- Awareness programme on "Mahila Swastha avam Swacchhata"

5.9.1	No. of students participa	ted in Sp	orts, Games and	other even	ıts	
	State/ University level No. of students participa	12 ted in cu	National level	10	International level	
	State/ University level	12	National level		International level	
5.9.2	No. of medals /awards w	on by stu	udents in Sports,	Games and	d other events	
Sports	: State/ University level	01	National level	01	International level	
Cultura	l: State/ University level		National level		International level	

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	26	1,10,390.00
Financial support from government	205	13,94,882.00
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Stud	lent organised / initiative	S				
Fairs :	State/ University level		National lev	el	International level	
Exhibition:	State/ University level		National lev	el	International level	
5.12 No.	of social initiatives unde	rtaken by	the students		CC, Prerna Teachers	,
5.13 Major grievances of students (if any) redressed:						

- Bus facility should be extended to the students coming from far off places.
- Quality of food items in the Canteen should be maintained.
- Green top shed in front of student section.
- Increase in the number of Titles of the Books and Journals in the central library of the college.

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission

Shri Shankaracharya Mahavidyalaya is dedicated to the creation and transmission of new knowledge. In its pursuit it will focus on ethos of our ancient culture and shall inculcate the values of good conduct and morality.

Vision

Shri Shankaracharya Mahavidyalaya shall be among the best Educational Institutions in Central India imparting high quality education, training and an acclaimed center for Research, Consultancy and continuing education.

Shri Shankaracharya Mahavidyalaya shall exhibit Core Values

- Team Work
- Moral and ethical values
- Mutual trust and respect
- Honesty and integrity
- Dignity of labour in attaining all its states and implied goals.

Objectives

- To emerge as a leading center
- To impart quality Higher Education
- To offer Research and Consultancy
- To conduct professional training
- To undertake societal transformation
- To participate in nation development activities.

6.2 Does the Institution has a management Information System

The Institution has a well established management Information System. The following systems have immensely helped to make the administration process effectively.

- Administrative procedures including finance
- Student admission
- Student attendance
- Research activities

Besides Parents, students and faculty meetings are arranged periodically for an effective Management Information System.

Suggestion Box for student is followed to maximize the Information Management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The meetings of the Board of Studies are conducted in regular interval by the university. The ideas obtained from the various bodies are thoroughly discussed by the experts in the academic bodies of the university and we follow the same guidelines from the parent university and carefully incorporated the same.
- The present and outgoing students' feedback regarding the relevance and content quality of the subjects is considered

6.3.2 Teaching and Learning

Necessary steps are taken to improve the teaching learning methods:

- The college provides course outline and course schedule for enabling the students to get an idea of what they are going to learn.
- Learning in all courses is made more student-centric. The computer-aided learning is given priority in teaching and learning methods.

Teaching through ICT is also used wherever needs in the classroom activities.

- The college creates a culture of instilling and nurturing creativity and temper among the learners through various academic activities.
- It has a feedback mechanism to evaluate the teachers and the feedback is reviewed every year.
- The college has adequate number of qualified and competent teachers

6.3.3 Examination and Evaluation

Each department conducts monthly unit tests, common model examination for full portion in a university examination of seating arrangements, print of question papers, Invigilation etc. Valuation of scripts is strict so as to make the students understand their real skill.

6.3.4 Research and Development

- The college has a research committee to facilitate, monitor and encourage the research activities. It meets regularly to discuss various plans to promote research and motivate the faculty for academic advancement.
- Through **Abhinav Faculty Development Programme** various lectures on research and personality development were conducted by the college.
- The committee keeps track of the schemes of the UGC and other funding agencies like CSIR, DST, DBT, ICSSR, CCOST and Planning Commission for major and minor research projects.
- The teachers are informed about the various fellowships of UGC available and they are encouraged to apply for the same.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Infrastructure facilities on par with other colleges.
- ICT facilities are available to students like DLP, OHP, and SMART BOARD etc.
- The institution has a well-equipped library with OPAC (Online Public Access Catalogue), book-bank and reprography facilities.
- There are more than **25,565** books and **49** subscribed journals (**up-to 31**st **March 2015**) in various subjects.
- INFLIBNET (N-List) facility is made available for the staff of the college to access **6,000** E-journals and **97,000** E-books.
- The library deploys various tools to provide access to the collection.
- The Reference Section in the Library has 05 computers. The staffs, students utilize the internet facility free of cost.
- All the laboratories have ample equipments, chemicals and glass wares as per university norms.
- Spacious auditorium is available for various activities of the college.
- The entire campus is provided with Wi-Fi network facilities.
- One Generators with capacity of 125 KVA have been installed is also available for uninterrupted power supply. UPS units are available in the computer laboratories, office and library.

6.3.6 Human Resource Management

- •The college has a separate HR Department to handle all HR related activities.
- •The institution has sincere, dedicated and committed faculty and visionary management.
- The college has an adequate number of qualified and competent teachers to handle the courses.
- Staff members have the opportunity to pursue part-time courses after the regular working hours.
- The faculty members have access to the computer and internet facility that are available in the departments as well as in the Library.
- Workshops and training programmes are arranged for the faculty, Non-teaching staff to enrich their knowledge.
- •The college promotes participation of faculty members in orientation, refresher courses, participation in seminars, conferences and workshops and publish papers in National and International Journals.

6.3.7 Faculty and Staff recruitment

- The staff requirement is assessed on the basis of the students' strength, vacancies arising due to retirement and as per the workload norms prescribed by the Department of Higher Education and University.
- The qualifications for teachers of various courses are prescribed by the UGC and the Department of Higher Education Chhattisgarh Government and University from time to time.
- The posts both for teaching and non-teaching are sanctioned by the college management based on the workload of the individual department submitted by the college.
- The posts are filled-up as prescribed by the UGC, Department of Higher Education Chhattisgarh Government under Statue -28 of University. Faculty members are appointed by the committee constituted by Vice-chancellor for selection.

6.3.8 Industry Interaction / Collaboration

- •WIPROBPO is our Campus partner and the college has collaboration with a number of local industries where the students undertake industrial visits and undergo industrial training.
- The BCA, M.Sc.(C.S), BBA students in the final year/semester undergo project in reputed institutions.
- The institution has constructive relationship with various institutions of the nearby locality to work on various outreach and extension activities.

6.3.9 Admission of Students

- Admission of students to various courses is based on merit and is transparent.
- Efforts are made to ensure that all students seeking admission to the various courses stay informed through different modes of publicity.
- The college has developed its own website for the convenience of students seeking admission to the college.
- The college strictly adheres to the UGC, university, government norms in the admission process giving chance to the meritorious students belonging to the various sections of the society.
- The entire seats of the B.Ed. course are filled through counselling conducted by the SCERT, Government of Chhattisgarh in the form of Pre- B.Ed. examination.
- Every year a review meeting of the Admission Committee is held to ensure the improvement in admission process.

6.4 Welfare schemes for

	•Special leave/Duty leave for attending Conferences/seminars/workshops
Teaching	/Orientation programme/Refresher Course.
	• Fee concession is given to the wards of Teaching staff studying in Shri
	Shankaracharya Group of Institutions.
	•Fee concession is given to the wards of Non-teaching staff studying in
Non- teaching	Shri Shankaracharya Group of Institutions.
	•Fee concession is given to the deserving students under Sports Quota,
Students	EWS and issue of books from Prerna Teachers' Association Library.
	•Additional books are issued to girl student, student on merit basis, full
	attendance in all classes during the month.

6.5 Total corpus fund generated 26	6, 91,526.00	
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6.6 Whether annual financial audit has been done	Yes	٧	No	
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6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal			
Audit Type	Yes/No	Agency	Yes/No	Authority		
Academic	Yes	Higher Education Department Govt. of Chhattisgarh and Pt. Ravishankar Shukla University, Raipur	Yes	Management and Head of the institution		
Administrative	Yes	B.P. Waghela & Co. CHARTERED ACCOUNTANTS Kids World, Opp. Shri Jalaram Mishthan Bhandar, Station Road, Durg- 491 001 (C.G.)	Yes	B.P. Waghela & Co. CHARTERED ACCOUNTANTS Kids World, Opp. Shri Jalaram Mishthan Bhandar, Station Road, Durg- 491 001 (C.G.)		

6.8 Does the University/ Autonomous College declares results within 30 days?
For UG Programmes Yes No $\sqrt{}$
For PG Programmes Yes No
6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?
 Double valuation for UG and PG Declaration of Results through website Supplementary Examination The University declares result within 40 days from the date of the last examination.
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? The University provides necessary facilities and suggestions to promote autonomy
in college. 6.11 Activities and support from the Alumni Association
 The Alumni Association contributes various services to the institution in general and to the students opting for higher studies and getting employment in particular. The Alumni association offers guidelines to the students for higher education and employment opportunities. We seek frequent consultation from the Alumni pertaining to our college issue.
6.12 Activities and support from the Parent – Teacher Association
Parents regularly express their valuable suggestions for the development of the students through the Annual Parents Meet and the teachers take efforts to Implement the suggestions positively.

6.13 Development programmes for support staff

- •The institution conducts staff development programmes by inviting resource persons on various subjects and academicians from outside the college.
- The faculty of the college is provided with computer, internet, audio-visual aids to facilitate teaching.
- It is planned to introduce more development programmes for teaching and nonteaching members of the institution.
- Non teaching staff members have been encouraged to register themselves to continue higher education.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plenty of Trees, flower plants are planted and also properly maintained to make the campus eco-friendly. Gardeners are appointed exclusively for this purpose. All types of pollution are partially restricted in our campus. An Eco-club is also initiated to create awareness of eco-friendly atmosphere. Vermicomposed pit has been formed by the botany department.

Criterion – VII

7. <u>Innovations and Best Practices</u>

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
 - Staff and students are encouraged to prepare E-Assignments and E-Notes.
 - •Coaching classes are conducted for students for various competitive examinations like UGC NET/ SET, Pre- B.Ed. etc.
 - •The suggestion box is strengthened by including various panels to look into the problem of our students on various heads such as academic, health, personal etc.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year
 - Different academic programmes such as hands on training programme, workshop and various seminars have been planned to enhance knowledge to students
 - Various competitions, social awareness programmes and other community services have been planned and executed.
 - Different infrastructure developments have been planned and improved.
 - Placement cell have been strengthened to provide career guidance to the students by arranging aptitude test and inviting companies for campus interview.
 - Different association in the college level to implement various activities which supports performance of academic and extracurricular activities.
- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

*See Annexure i and ii

*Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4 Contribution to environmental awareness / protection

The institution conducts various activities related to environment awareness. In this regard, the following eco-friendly measures have been taken by the institution through Plantation drive, Eco friendly awareness rally, felicitation of Experts/Guests by presenting saplings during seminars, workshops, conferences and guest lectures in the college.

7.5 Whether environmental audit was conducted?	Yes		No	٧
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7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- The institution has sincere, dedicated and committed faculty and visionary management.
- Promotes research culture and publications.
- Conducts various extension and awareness programmes.
- Fully computerized administration, library and departments.

Weaknesses

- Financial Problems for the students.
- Lack of interest for higher studies.
- Less opportunities in research activities for the under-graduate students.

Opportunities

- Strive to achieve the status of an autonomy and College with Potential for Excellence.
- To continue to encourage faculty in research.
- Introduction of Employability Skill Development programme at the national level for enhancing the employment opportunities for students.
- To collaborate with national agencies for offering consultancy services.
- Linkages with national and international institutions.

Threats/ Challenges

- Competition from surrounding colleges.
- Challenges on bringing below average students into extraordinary students.
- Intervention of private universities

8. Plans of institution for next year

- Encourage faculty members to apply for major/minor research projects from various funding agencies.
- Planning to start Employability Skill Development programme in collaboration with a reputed institution/organization of national importance.
- Encourage faculty members to apply and organize for Seminars/Workshops/Conferences etc., at the National and International levels.
- Encourage faculty members in writing and publishing of articles and books.
- Plan to Establish Solar Power Plant in the college campus.
- To start one additional NSS unit for Girls' wing.
- Strengthening ICT capabilities in the campus.
- Upgrading campus network and safety systems.

Name: Mr. Sandeep Jashwant Name: Dr. Raksha Singh

Coordinator, IQAC Chairperson, IQAC

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexures

Annexure I

ACADEMIC CALENDER 2014 - 2015 SHRI SHANKARACHARYA MAHAVIDYALAYA JUNWANI, BHILAI (C.G.)

Admission procedure -- from the month of June to 31 July

(As per guidelines issued by the affiliating university) and upto 14 August (strictly as per the

August (strictly as per the permission of Vice-chancellor)

Sports and Cultural activities

(As per the schedule) -- from the month of July to

December

NSS activity -- Second week of every month and

special camp in adopted village in

the month of October

Annual day -- in the month of December

SCHEDULE OF INTERNAL EXAMINMATION

Class test -- third week of every month

First Unit test -- last week of July

Second Unit test -- first week of September
First terminal exam -- last week of September
Third Unit test -- last week of October
Second terminal exam -- last week of November
Fourth Unit test -- third week of December
Model examination -- second week of January

Remedial classes -- first &second week of February

OTHER ACTIVITIES

College Foundation Day -- 05th July

Formation of associations -- in the Month of August Seminars/Workshops/ Guest lectures -- last week of every month

Industrial and Educational trip -- month of September & January

Doubt classes for weak student-- Every Saturday

Note: The Sequence in the above calendar are subject to change, if necessary, by the Principal Commencement of Lectures for all First year classes. (Depending upon admission processing dates prescribed by Pt. Ravishankar Shukla University Raipur, Chhattisgarh state).

Analysis of Feedback from stakeholders

- 1) After receipt of the feedbacks from the students, alumni, parents and other stake holders, the IQAC along with the teaching departments gives due consideration to the every aspect received in the form of suggestions and recommendations and accordingly the departments are directed to incorporate necessary changes in the teaching learning process.
- 2) The suggestions received from the parents are sometimes important in a way that makes the institution to take care of the feelings of the parents towards their wards and accordingly apart from classroom teaching learning the emotional quotient of the students has been considered for their overall progress.
- 3) The classroom involvement is so transformed that addresses to the feelings and emotions and other hidden talent of the learners providing platform for their co-curricular and cultural development by organizing group discussions, debates, cultural activities etc.
- 4) As usual the feedbacks are placed before the competent bodies and authorities for incorporation of the suggestions and recommendations by the stake holders.
- 5) In the rapidly changing academic environment, research and innovation are given due place while focusing on the teaching learning process.

Best Practice 1 MANAGEMENT FEST

GOAL

- The goal of the college is to have a pool of multidimensional students.
- To identify and groom the inherent talents of the students.
- To inculcate team spirit among students
- To mould the youth into responsible citizens of tomorrow
- To help students gain unswerving confidence in them and faith in virtuous thought.
- To develop strong civic sense among the youth.
- To develop awareness and competitive spirit amongst the youth.
- To think clearly and critically and to communicate effectively.
- To promote a liberal social outlook and ethical view of progress and an enriched inner life.

THE CONTEXT

The young generation is very vibrant and it is necessary to bring awareness among them regarding their social responsibility. As an institution catering to students coming from varied backgrounds and skill levels, we have continuously faced challenges in implementing all-round participation in all fields by all our students. Student profiles range from undeveloped/rural to urban/metropolitan, regional-language-medium educated to English/convent educated. With such a wide range of student profiles to deal with, it is a full-time task for the management and faculty members to devise a plan to bring everyone under the same umbrella and ensure optimal participation in all activities that are necessary for the all-round personality development of students.

IMPLEMENTATION

The institution's goal is to ensure all-round participation, has been implemented successfully.

Over the last eleven years, the college has been organizing 'Management Fest', planned, conducted and managed by the students and teachers of Departments of Management of Shri Shankaracharya Mahavidyalaya Junwani, Bhilai. The college conducts extracurricular and sports activities to supplement academic activities such as JAM rounds, Management games, Role Play, Ad-Mad Show, Business Plan presentation, Quiz, case study, drawing, painting, singing, rangoli, dancing, skit, drama, debates, essays, extempore speeches, group discussions etc. and sports activities include cricket, football, volleyball, badminton, carom, etc.

The month of January is reserved for this event. A core committee is formed from 1st 2nd and 3rd Year students The that pro-actively engages in organizing and addressing the 3-spheres like Academics, sports (indoor and outdoor) and cultural activities. A group of active committee students are also selected. The core committee and active committee students work under the direct supervision and guidance of the faculties. Throughout the fest a healthy competitive environment can be seen among the students. All the students are divided into four groups and theme of the fest is named by merging the first letter of the respective group name. All the events are divided equally and allotted points for the same and champion team is declared on the basis of scoring maximum aggregate points.

Trophies and Certificates for winners are designed and ordered at economical rates. Judges for various competitions are carefully selected and invited. Students are encouraged to design and print special posters for every competition. Posters showing/indicating directions to venues are prepared. Students are trained to anchor the inauguration ceremony, conduct various competitions and anchor the prize distribution ceremony.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- There is a clash in competitions of events, if participants are simultaneously participating in two or more competitions.
- Maximum man-hours are a constraint, teachers along with daily teaching, organize the event through training the students.

EVIDENCE OF SUCCESS

We believe that hard work almost always results in success, sooner or later. This belief has been proven right by the results we have achieved over the last few years. Our students excelled in every form of extra-curricular activities, be it sports or cultural or any other and have earned the distinction of being worthy participants in durg district at various forums. Our students have carved a niche for themselves with their extensive participation in all events. The icing on the cake is the large number of prizes they have won for the college over the years through their determination and hard work and willingness to excel in every field.

- . Through stress interview, Power point presentation, group discussion, etc. awareness among students is created on present demand and expectation of corporate world.
- 'Ad-Mad-Show', under Management games enhances creative, reasoning, analytical, skills among students.
- 'Extempore', 'Group discussion' and 'Power Point Presentation' pools students with communication, reasoning, listening skills. They are more confident in their interactions with peers, teachers and others in the society and this also helps them in employment related activities like group discussion and interviews.

Best Practice No.2 TEST SERIES

Goal:

- The main goal of the college is to transform the students into well meaning citizens through the committed pattern of instructions based on carefully prepared and well designed curriculum of the University.
- To meet the changing needs of the time are the basis while building a rich corpus of talent.
- To bring enormous changes in the perceptions of the students toward examination which the traditional 'only one or two examination in a year' method could not adequately brings.
- To train the students to appear for examination with confidence and with better preparation.
- To improve the students performance at University examination and score better grades.

The context:

- The test series is believed to help to reduce the pressure on the student during/before examinations, as the student will have to sit for multiple tests throughout the year thereby decreases the accumulated stress of University examinations in the students therefore our college has designed monthly test, terminal test, internal examination and model examination as college calendar.
- The college in the academic world introduced the technique of special/remedial classes and preparing question banks keeping in view the examination perspective.
- The students belonging to the college are given extra coaching, free of cost by addressing their problems.
- Their skills are sharpened and chiseled keeping in view the patterns of the final examinations.
- They are given question bank prepared by the expert faculty. This has helped them to attain their targets in a better way.
- To sustain the quality of education, it is imperative to have an objective, consistent and reliable assessment tool. Assessment through multiple choice questions is the one such reliable method.
- To make the summative question paper more objective, it is imperative that a quality question bank is available in all subjects. This necessitated the creation of the question bank for summative assessment on objective questions or MCQs.

Implementation

- The test series is implemented to evaluate the skills of a student in a subject and to make the student know how much he/she has been through.
- A student gets a wealth of valuable guidance and feedback from the teachers every time immediately after the examinations.
- The students are given extra guidance in the core subjects of their respective specialization in particular.
- The college ensures that the students are provided with the questions framed by the experienced faculty of the college.
- This action has resulted in a steep fall in the incidences of failure.
- The Question Banks have facilitated the students in such a way that their efforts in the final examinations have started bearing fruits which will reflect in their results.

Problems encountered and resources required.

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- By conducting regular tests becomes a herculean task for the faculty members to evaluate and identify the slow learners and guide them regularly about their weaknesses in their respective subjects, they have to take allotted classes, departmental works and other work assigned by the IQAC from time to time like Peer assessment etc.
- Setting and publishing internal deadlines well in advance so that there will be enough time to declare the results in time..

Evidence of success:

- The pass percentage has increased to a great extent.
- Students learn through a process of trial and error and examinations, which are an important part of learning process for students, the feedback on their performance has greatly contributed to their progress down the line.
- The question bank of all courses consists of a pool of validated multiple choice and objective questions.
- Questions comprising all the units of syllabus at the three cognitive levels of learning, viz., knowledge, understanding and higher ability serve as a valuable asset to the institution.
- The students are given extra coaching, free of cost, in all the subjects in general.
- The college ensures that the students are provided with the question framed by the experienced faculty of the college.
- This action has resulted in a steep in the failure.
- The question banks have facilitated the students in such a way that their efforts in the final examinations have started bearing fruits which reflects in their results.



पं. रविशंकर शुक्ल विश्वविद्यालय, रायपुर (छ.ग.)



प्रमाण-पत्र

प्रमाणित किया जाता है कि पं. विविशंकव शुक्ल विश्वविद्यालय, वायपुर द्वावा सभी सम्बद्ध अशासकीय महाविद्यालयों के लिए स्थापित गुणवत्ता मापदण्ड के अनुसार निर्मित निष्पाद्न अनुक्रमणिका में सत्र 2013-14 के लिए श्री शंकराचार्य महाविद्यालय, ग्राम-जुनवानी, भिलाई नगर, जिला-ढुर्ग (छ.ग.) ने पूर्णांक 1.0 में से 0.96 अंक अर्जित कर प्रथम स्थान प्राप्त किया है।

पं. रविशंकर शुक्ल विश्वविद्यालय रायपुर श्री शंकराचार्य महाविद्यालय, ग्राम-जुनवानी, भिलाई नगर, जिला-हुर्ग (छ.ग.) को यह प्रमाण पत्र एवं श्री बी०एल० पाण्डे चल वैजयंती (विनंग ट्राफी) एक वर्ष 01 मई 2015 से 30 अप्रैल 2016 तक के लिए प्रवान करता है एवं उसके उत्तरोत्तर उन्नित की कामना करता है।

क्थातः वायपुर। दिनांक: 01 मई 2015 कुलसचिव



AWARDED 1ST RANK WITH 96%TILE MARKS IN PIAC (PERFORMANCE INDEX FOR AFFILIATED COLLEGES) BY PT. R S U, RAIPUR OUT OF 259 PRIVATE COLLEGES



राष्ट्रीय सेवा योजना



स्थापना दिवस एवं सम्मान समारोह

23 एवं 24 सितम्बर 2015

प्रमाण-पत्र

प्रमाणित किया जाता है कि डॉ. रक्षा सिंह (प्राचार्या एवं संरक्षक), पं. रविशंकर शुक्ल विश्वविद्यालय रायपुर (छ.ग.) से संबंद्ध संस्था श्री शंकराचार्य महाविद्यालय जुनवानी, भिलाई को सत्र 2014–15 में राष्ट्रीय सेवा योजना के "राज्य स्तर के सर्वश्रेष्ठ संस्था" के रूप में सम्मानित किया जाता है।

हम इनके उज्जवल भविष्य की कामना करते हैं।

Peet

कार्यक्रम समन्वयक (रासेयो) पं. रविशंकर शुक्ल विश्वविद्यालय रायपुर (छ.ग.) James

राज्य सपंके अधिकारी राष्ट्रीय सेवा योजना छ.ग. शासन रायपुर (छ.ग.) <u>amula</u>

पं. रविशंकर शुक्ल विश्वविद्यालय रायपुर (छ.ग.)



RANK AWARDED BEST NSS UNIT OF THE C.G. STATE AMONG 1100 NSS UNITS FUNCTIONAL IN VARIOUS COLLEGES

ISO 9001: 2008 REGISTRATION CERTIFICATE



PRERNA TEACHERS' ASSOCIATION (PRERNA SHIKSHAK SANGH BHILAI) REGISTRATION CERTIFICATE

जावक कमांक, 51+4 दिनांक 5 (10-(15

प्रारूप दो (नियम 6 देखिये)

छत्तीसगढ़ शासन



सोसायटी के रजिस्ट्रीकरण का प्रमाण-पत्र

क्रमांक संभाग- दुर्ग/जिला- दुर्ग/प0. क.-33687



दहीं, एल. धुवै) लहायक शीनश्दार करतं त्योसायदियों को श्वितुम् वंभाव रायपुर, धतीसगढ़